Property Inspection Checklist

Property Details	
Address:	
Property type:	
Age of property:	
Covered area:	
Patio/balcony area:	
Date available:	
Title Deed available:	Yes/No

Vendor	
Developer/agent:	
Contact name:	
Telephone:	
Mobile:	

Inspections	
Date of 1st visit:	
Date of 2nd visit:	

Finance	
Asking price:	
Achievable price:	
Transfer fees:	
Legal costs:	
Other costs:	
Exchange rate:	
Tenure:	
Staged payments:	

Running Costs	
Local taxes:	
Local Property Tax:	
Communal fees:	
Water:	
Electricity:	
Telephone:	
Other:	

Location	
General area:	
Farming/industrial:	
Neighbouring houses:	
Neighbours:	
Roads & traffic:	
Transport:	
Schools:	

Local amenities	
Leisure facilities:	
Sea:	
Bank:	
Shopping:	
Hospital:	
Doctor:	
Dentist:	

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External inspection	
Walls:	
Roof:	
Foundations:	
Windows & doors:	
Patios, balconies:	
External finish:	
Driveway:	
Retaining walls:	
Gutters & drainage:	
Woodwork:	
Metal work:	
Exposed reinforcing:	
Window shutters:	
Insect screens:	
Solar water heater:	
Air conditioners:	
Heating system:	
Water softener:	
Water filter:	
Garden:	
Irrigation system:	
Garage:	
Storage:	
Utility supply boxes:	
Borehole:	
Repairs:	
Structural changes:	
Odd smells:	
Repairs needed:	

Internal inspection	
Walls:	
Floors:	
Ceilings:	
Windows & doors:	
Floor & wall tiles:	
Storage space:	
Radiators:	
Air conditioners:	
Damp/musty smells:	

Electrical inspection	
Distribution boxes:	
Sockets:	
Switches:	
Light fittings:	
Telephone/Internet:	
TV/Satellite:	

Kitchen/bathroom/utility inspection	
Plumbing:	
Isolation taps:	
Sanitary ware:	
Sinks:	
Towel rails:	
Drainage:	
Appliances:	
Worktops:	
Workspace:	
Storage space:	
Drainage smells:	

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Property Inspection Notes